

FINANCIAL ASSETS/LIABILITIES & PROPERTY CHECKLIST

FINANCIAL INFORMATION

(including account names, numbers, balances and current statements)

Notes & Misc. Info

- Individual and business income tax returns for the past 3-5 years (state and federal)
- W-2 statements for the past 3-5 years for both parties
- Recent employment pay stubs (3) for both parties
- Bank statements (monthly) for the past 1-3 years for jointing and individual accounts
- Stock, bond and mutual fund monthly account statements for the past 1-3 years
- Account statement for annuities, CDs, 529s, UTMA/UGMA, etc. for the past 1-3 years
- Social Security statement for both parties
- Other:

RETIREMENT SAVINGS INFORMATION

(including balances, beneficiaries, outstanding loans and account statements)

- 401(k)s and 403(b)s
- IRAs
- SERPs, SEPs, Keoughs, etc.
- Pension statements
- Other:

PROPERTY INFORMATION

(including property description, address, ownership interest, market value, outstanding mortgage and loan balances, source of mortgage and loan payments and most recent tax assessment)

- Primary residence
- Rental properties (including any rental income)
- Vacation homes and time shares
- Business property (what percentage ownership is allocated to you)
- Personal property of value (antiques, collectables, jewelry, art, furs, etc.)
- Inheritance (past, current or anticipated)
- Interests in a trust (current or future)
- List of property owned by each party prior to marriage
- Vehicles, boats, motorcycles, etc.
- List of safety deposit box contents with a photocopy of signature cards
- Gifts to individual
- Other:

CHILD RELATED EXPENSES

- Number and ages of children
- Health insurance
- Medical expenses
- Education (general expenses, savings accounts, or other)
- Gifts or transfers to minors (UGMA/UTMA)
- Special needs (education plan, medical needs, associated costs or other)
- Other:

BILLS AND OUTSTANDING DEBT

(including balances, statements, source of payments, funds)

- Credit card statements whether joint or individual for 1-3 years
- Loan documents
- Leases on vehicles
- Tax liens / debts due to the IRS
- Utility bills for the past 1-3 months
- Money due to third parties on Notes Payable
- Student loans / tuition, etc.
- Outstanding medical bills
- Arrears on prior support orders and agreements (child support / alimony)
- Monthly budget worksheet (Quick Books, Quicken, Case Information Statement)
- Other:

Notes & Misc. Info

LEGAL AGREEMENTS

- Wills
- Living wills
- Powers of attorney
- Advance healthcare directive, healthcare
- Pre-nuptial agreement, post-nuptial agreement
- Divorce judgments / agreements or child support orders from a previous marriage
- Business partnership agreements, records, books
- Other:

INSURANCE DOCUMENTS AND INFORMATION

(including statements where available)

Health Insurances - carrier name, policy and group numbers, persons covered
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Life Insurances - carrier name, policy number, face amount, cash value, insured, and beneficiaries
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Auto Insurance - carrier name, policy number, vehicles covered, insured, term period
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Homeowner's Insurance - carrier name, policy number, residence covered
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Long Term Care Insurance - carrier name, policy number, insured
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Disability Insurance - carrier name, policy number, insured
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Other: